

Master of Arts (MA) in Christian Counseling, Christian Education / Master of Education (MEd)

1. Degree Available

Lang.	Degree Programs	Duration	Credits
English Program	Master of Arts (MA) in Christian Counseling	2 yrs (4 sem)	47 credits
	Master of Arts (MA) in Christian Education	2 yrs (4 sem)	45 credits
	Master of Educations (MEd)	2 yrs (4 sem)	36 credits

※ In the fall semester, we do not accept new students majoring in Christian Counseling in the Korean program. Applicants for this major should apply for the spring semester of 2023.

※ If there are few applicants, the interview may not proceed. (Return of application fee and documents)

2. Admission Qualifications: “International Admission” and “Expat Admission” is for foreign applicants, Korean Nationals Residing Abroad, and North Korean refugees.

International Admission applicants:

- A. Must be one of the followings:
 - a. Applicant and both of parents hold foreign citizenships (Koreans who hold multi-citizenship cannot apply through International Admission, but General Admission.)
 - b. Internationals/Korean Nationals Residing Abroad who has been educated in a foreign country entire of 16 years, from elementary school to university
 - c. North Korean refugees
- B. Must be a confessing and mature believer who is baptized (or infant baptism and confirmation) and has assurance of salvation.
- C. Must hold a bachelor's degree from an accredited university or equivalent as recognized by law.

Expat Admission applicants: Foreign applicants who are qualified for the International Admission qualifications (A to C) and meet the following criteria:

- D. Must hold a residence visa and alien registration card which validity remains at least 6 months or longer.

* **The Expat program is designed for expatriate professionals who want a theological education during their stay in Korea. Flexible registration is allowed for Expat students and tuition will be charged on a credit basis. Also, Expat students are waived to pay the entrance fee while should pay the semester-based enrollment fee.**

3. Language Proficiency

- A. One of TOEFL-IBT 71, IELTS 5.5, TEPS 326 (w/ S&W) or higher is required (taken after Jun. 1, 2020).
- B. [Exemption for English] Applicants from countries where English is the official language will be exempted for English if they have obtained a bachelor's degree or higher in English. English-speaking countries are determined by the "Country and Region" of the Foreign Ministry of the Republic of Korea (mofa.go.kr).

4. Application

- A. **Application Period:** Thu. Jun. 2, 2022 – Thu. Jun. 23, 2022 (until 5:00PM)
- B. **How to Apply**
 - a. **Submit the Online Application** at the TTGU Online Application website (www.ttgu.ac.kr/apply, available from Mon. May 2).
 - b. **Submit the Documents** referring to the “5. Required Documents” by mail or in person to the Admissions Office. **Arrivals after the deadline cannot be accepted.**
Address: Torch Trinity Admissions Office, 70 Baumero 31-gil, Seocho-gu, Seoul 06752, Korea
 - c. **Pay the Application Fee 85,000 KRW** by the applicant's name.
Account No: Woori bank 1005-602-443681 / Account Holder: Torch Trinity Graduate University
See <Appendix 2: SWIFT CODE> for international transfer.

5. Required Documents

- A. **Printed Copy of the Online Application:** Print out the application at www.ttgu.ac.kr/apply.
- B. **Personal Statement [school form]**
- C. **Graduate Certificate of Undergraduate Degree**
- D. **Official Transcript of Undergraduate Degree**
 - If the name of the degree, degree conferred date, and the degree registration number are specified on the transcript, graduation certificate submission is exempted.
 - Transfer students must submit their previous college/university transcripts together.
 - Overseas university graduates must submit the degree certificate referred to the <Appendix 1: Apostille Approval Instructions>.
- E. **Pastoral Reference Letter [school form]:** by senior pastor or applicant's spiritual mentor
- F. **Academic Reference Letter [school form]:** by former professor or work supervisor who knows the applicant's academic aspects well
 - Referees fill out the reference letter and send it by e-mail (admissions@ttgu.ac.kr) directly or mail it in a sealed and signed envelope. **Arrivals after the deadline cannot be accepted.**
 - Applicant's family/relatives cannot write a reference and should be replaced by another referee.
 - If the referee of the English program applicant is unable to write the letter in English, it should

be translated through a translator and the original and translated copy of the reference must be sent together by e-mail (admissions@ttgu.ac.kr), or mailed in a sealed and signed envelope.

G. **One of TOEFL-iBT 71, IELTS 5.5, TEPS 326 (w/ S&W) or higher** (taken after Jun. 1, 2020)

H. **<Foreign Nationality Applicants Only> Required Documents**

- a. **A copy of Passport**
- b. **Alien registration card copy and National Health Insurance Service (NHIS) membership copy** (domestic residents only)
- c. **Financial Statement [school form] and bank statement** (student-visa applicant only)
 - Submit a proof of balance of the applicant or parents of US \$20,000 or more.
 - For church/school/scholarship foundation sponsorship, submit a proof of the sponsor's representative balance of US \$20,000 or more.

I. **Evidence of eligibility** - Submit only your applicable document.

- Foreign citizenships: Passport copies of both parents and the applicant's birth certificate /certificate of family relations (For Chinese applicants, submit "Family Register-戶口簿".)
- Internationals with Korean parents/Korean Nationals Residing Abroad: Graduation certificates and official transcripts each from throughout elementary to university. For Korean Nationals Residing Abroad, submit "재외국민등록부등본" also.
- North Korean refugees: A certificate of North Korean refugee

<Precautions for submitting documents>

- ✓ Download the [School Form] from the Online Application site (www.ttgu.ac.kr/apply).
- ✓ Submit the original copies issued within 3 months. (At the request of the applicant, only documents that cannot be reissued will be returned.)
- ✓ Documents issued in foreign languages other than Korean/English (e.g., Chinese) must be translated into Korean or English, notarized, and submitted.

6. Admission Schedule

Type	Exam	Schedule	Venue/Note
International /Expat Admission	Personal Inventory Test	Mon. Jun. 27 – Tue. Jun. 28	Online individual test (Internet access link will be sent.)
	English/Interview	Fri. Jul. 8, 1:00-5:00PM	On site (Time/place will be notified individually.)
* Applicants must submit one of TOEFL-iBT 71, IELTS 5.5, TEPS 326 (w/ S&W) or higher (taken within the past two years).			

- ✓ All exams and interviews are conducted on site; ONLY applicants living abroad or in self-quarantine due to covid-19 are allowed to participate in ONLINE exams and interviews.
- ✓ If there is any reason for disqualification after paper-screening, it will be notified and the interview will be canceled.

7. Exams and Scores

Exams	Setup	Time	Score
Personal Inventory Test	It consists of questions on various experiences, and applicants can honestly mark one's experiences. - Applicants can take the test in either Korean or English, whichever is more convenient. - Applicants must set up a quiet place and individually complete the test through the internet access link received by e-mail.	About 1 hour	(P/NP)
English	Submit one of TOEFL-iBT 71, IELTS 5.5, TEPS 326 (w/ S&W) or higher taken within the past two years.	-	(P/NP)
Interview	Interview is conducted individually. Applicants should present a " <u>one-minute speech</u> " based on any topic of their choice. (E.g., current news, personal story, the book impressed, the reason choosing TTGU, what Jesus Christ means in their lives, how to do missions, what the church should be like, etc.)	-	(100)

*The Bible exams is exempted for International/Expat Admission applicants

8. Notice for applicants

- A. The English name and date of birth must be same as the passport.
- B. Applicants should provide a valid own email address.
- C. Admission may be canceled if the documents are found to be forged, falsified, or altered.
- D. If an applicant cancels to apply before the deadline, the application fee will be refunded excluding the remittance fee. After the deadline, the received application documents and application fee will not be returned.
- E. If an applicant has a disability and need help during the admission process, he/she should submit a copy of disability registration card and inform the Office what he/she needs help with.
- F. Applicants must bring ID card and verification slip for entrance exams and interview.
- G. If an applicant does not take any of the entrance exams or commit cheating during the exams, he/she will be disqualified.
- H. If an applicant is judged to be inadequate to become a pastor/Christian minister as a result of the interview, the applicant may be disqualified.

9. Announcement for Successful Applicants

Announcement	Date	Note
Admission Result	Fri. Jul. 15, 2022	Announced on the Online Application site (www.ttgu.ac.kr/apply)
Tuition Payment	Mon. Jul. 25 – Thu. Jul. 28	Payment to individual virtual account

New Student Orientation	Tue. Aug. 9, 1:00-4:00PM	On-site
First day of Fall Semester	Mon. Aug. 29, 2022	-

- A. New students are not allowed to stop-out in the first semester, except for the reason of illness, military duty, or maternity.
- B. Prospective graduates should submit the final graduate certificate and official transcript before matriculation.
- C. For international students, “Certificate of Admission” for a student visa will be sent after the tuition payment is completed.
- D. International students must hold a membership of National Health Insurance Service (NHIS) during their study at TTGU.

Contact Information

Ms. Wonhee Lee, Admissions Office

E-mail: admissions@ttgu.ac.kr / Tel. +82-(0)2-570-7375

Address: Torch Trinity Admissions Office, 70 Baumoe-ro 31-gil, Seocho-gu, Seoul 06752

<Appendix 1: Apostille Approval Instructions>

If an applicant has obtained a degree from an overseas university, an Apostille certificate or consular confirmation must be issued and submitted to prove that the graduate certificate (or transcript) is an official document of the country.

For documents not written in Korean or English, attach a notarized Korean or English translation.

If you are applying from Korea through an agency, it will take about 2 months. Please apply in advance and be careful not to be late for the admission deadline.

1. Graduates from a university in Apostille convention country (www.hcch.net)

- Submit the graduate certificate (or official transcript) with an Apostille.
- Apostille issuance procedure
Issuance of graduate certificate (or transcript) in the relevant country → (Notarized by notarized office in case of private documents) → Visit to Apostille issuing organization → Apply for Apostille issuance → Review by Apostille issuing agency → Issuance of Apostille
- See http://www.hcch.net/index_en.php?act=conventions.authorities&cid=41.

2. Graduates from a university in other countries

- Submit the graduate certificate (or official transcript) confirmed by the Consular of the Korean Embassy in the country where the certificate is issued, or Foreign Embassy in Korea

3. Graduates from a university in China

- Submit the “Degree Certificate” issued by the China Academic Degrees and Graduate Education Information, <http://www.cdgd.edu.cn>.

<Appendix 2: SWIFT CODE for International Transfer of Application Fee>

Bank Name	WOORIBANK
Bank Address	WOORIBANK, 1585, SANGAM-DONG MAPO-GU, SEOUL, KOREA
Branch Name	YANGJAENAM BR.
Branch Address	60 YANGJAE-DONG SEOCHO-GU SEOUL 06752 KOREA
Account Number	1005-602-443681
Account Holder	Torch Trinity Graduate University
SWIFT CODE	HVBKKRSEXXX